

## **Board meeting**

Monday, April 8<sup>th</sup> 2002, at 13:00  
DataCity, 2nd floor, TY Neuvotteluhuone 3

## **Minutes**

### **Present:**

Ralph-Johan Back, Prof., Chairman  
Christer Carlsson, Prof (3-7)  
Christina Cerschi, Ph.D. Student  
Jouni Isoaho, Prof.  
Juhani Karhumäki, Prof. (1-3)  
Henri Latvanen, M.Sc. Student  
Tapio Salakoski, Prof.  
Reima Suomi, Prof., Vice-Chairman (3-7)

Mats Aspñäs, Coordinator, Presenting Officer  
Timo Järvi, Prof., Director, Presenting Officer  
Kaisa Sere, Prof., Vice-Director

Administrative Officer Ulrika Gustafsson, Presenting Officer (financial affairs),  
secretary of the meeting

### **1. Validity of the meeting and presence of a quorum**

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on Wednesday, April 3<sup>rd</sup> 2002.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

## 2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: No additional items were presented.

## 3. Principles for selecting Ph.D. students to TUCS (Järvi)

In the last selection of Ph.D. students it was noticed that teachers at TUCS had different ideas about the principles of the selection. From the very beginning the following principles were set:

1. Universities and departments have no quotas.
2. The students are selected according to their objective ranking.
3. The students are selected to research groups and each student is assigned a supervisor. A student for whom TUCS cannot assign a supervisor is not selected.
4. The students are selected to the following categories:
  - a. TUCS salary/grant
  - b. TUCS guarantee (i.e. the student gets salary/grant from a project or department, but in the case that this funding stops TUCS will continue the employment).
  - c. TUCS status (i.e. TUCS will under no circumstances pay the salary/grant).

Sometimes students might be selected to the last two categories using slightly lighter criteria. Finnish students in category *a* are given salaries.

At the last board meeting the need for additional principles was discussed. According to the discussion following additional principles are introduced:

5. A student is selected to a laboratory and a supervisor from the laboratory is assigned for the student. A student for whom TUCS cannot assign a supervisor is not selected.
6. The student is enrolled in the same university as the supervisor.
7. The student can have other supervisors.
8. Student's preference of laboratory should be honored.

This means that the laboratories should state the universities of the possible supervisors or research tracks on their web pages, and that the applicant should give his/her preferences about the research tracks. The GS application procedure web pages should be changed accordingly.

Proposal: The principles 1-2 and 4-8 above will be used in TUCS Ph.D. student selection.

Decision: The item is left on the table to the next board meeting.

#### **4. Principles for allocating TUCS laboratory money (Järvi)**

TUCS has this year budgeted 300000 € for the research laboratories. Of this sum, 84000 € has already been allocated to the Software Development Centre, OK. The following principles are suggested for granting financial support to the research laboratories:

1. Financial support can be granted to the research laboratories for larger, one-off acquisitions that are related to research or teaching in the laboratory. Examples are larger acquisitions of equipment, temporary financing of researchers or for preparing and planning larger projects.
2. Financial support is only granted based on applications. No quotas are used among the laboratories.
3. TUCS decides about the support for laboratories twice each year. About half of the total budgeted amount is granted each time.
4. Money granted to a laboratory can only be used for the planned purpose. Laboratories have to report how they have used the financing and how it has helped them to achieve the planned goal.
5. All payments of acquisitions that use laboratory money go through TUCS. The laboratories send the bills to TUCS for payment.

Proposal: The principles 1-5 above will be used for granting financial support to TUCS research laboratories.

Decision: According to proposal except from one change in point 1. Point 1 is changed to: Financial support can be granted to the research laboratories for larger, one-off acquisitions that are related to research or teaching in the laboratory. Examples are larger acquisitions of equipment and temporary financing of personnel.

#### **5. Health Insurance for foreign Ph.D. students who receive a TUCS grant (Gustafsson)**

Since the Ph.D. students that get a grant don't have the same rights concerning health and medical care as the Ph.D. students who get a salary, the students presented the issue for discussion at the board meeting on March 11th 2002.

Foreign Ph.D. students who get the TUCS grant cannot benefit from the KELA insurance policy. Nor do students from EU have access to any insurance paid by their home country (through the E111 form). However, they have access to the city health care centre, and they can benefit from the Finnish student health services if they pay the student union fee. They also have access to any hospital in case of emergency or accident.

In comparison to the students who receive a salary, thus having the right to get a KELA card and obtaining health care from the health care centre Medivire, the students receiving a grant cannot obtain any refunding for prescribed medicine, medical examinations or treatment.

Until now, TUCS has not taken responsibility for the students health insurances, which means that the students receiving a grant, have been free to choose whether to buy a private health insurance or not. The cost of a health insurance (2002) varies from a yearly amount of 250€ to 500€ per student. Therefore, in order to ensure that both students receiving a grant and students receiving a salary have equal opportunities to health care, the following is proposed:

Appendix: 1/04/02

Proposal: All foreign Ph.D. students who get a grant will on top of their normal grant receive a personal grant of 20€/month. Receiving the grant requires that the student show a receipt of the health insurance payment during the first month at TUCS and thereafter every year together with the study report.

Decision: All foreign Ph.D. students and Post Doctoral researchers who get a Ph.D. or Post Doctoral grant are obliged to buy a private health insurance. The Ph.D. grant will be raised to 1200 € / month and the Post Doctoral grant will be raised to 1450 € / month. Receiving the Ph.D. or Post Doctoral grant requires that the student or researcher show a receipt of the health insurance payment during the first month at TUCS and thereafter every year together with the study report

## **6. Computer Science workgroup (Aspnäs)**

The Computer Science workgroup currently has the following members:

Professor Timo Järvi (Chairman)  
Professor Juhani Karhumäki, TY Mat  
Professor Joakim von Wright, ÅA IB  
Lecturer Paul Lindholm, ÅA IB  
Professor Jukka Teuhola, TY IT  
Student Representative Tomas Backa, ÅA IB  
Student Representative Jani Kupila, TY IT  
Administrative Officer Päivi Ritvo, TY IT

Since Timo Järvi is acting director for TUCS since 1.1.2002, he resigns from the CS workgroup.

Proposal: Timo Järvi resigns from the CS workgroup. Professor Jukka Teuhola is the new chairman for the Computer Science workgroup.

Decision: According to proposal.

## **7. Announcements**

7.1 Announcements by the director and the coordinator

Appendix: 2/04/02

7.2 Minutes of the TUCS board meeting of March 11<sup>th</sup> 2002

Appendix: 3/04/02

The next board meeting will be held on Monday, May 6<sup>th</sup>, 2002. The meeting will start at 13:00.

Turku, April 12<sup>th</sup>, 2002

Ralph-Johan Back  
Chairman of the board

Timo Järvi  
Director

Mats Aspnäs  
Coordinator

Ulrika Gustafsson  
Administrative Officer