

## **Board meeting**

Monday, April 24, 2006, at 13.00  
DataCity A, 2<sup>nd</sup> floor, TY Neuvotteluhuone 3

### **Items of the agenda**

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### **Members present:**

Ralph-Johan Back, Prof., Chair  
Johan Lilius, Prof.  
Sirpa Simola, Programme Development Manager  
Iiro Honkala, Prof.  
Timo Knuutila, Prof.  
Hannu Salmela, Prof.  
Anne-Mari Virolainen, Programme Manager  
Markus Miekko-oja, M.Sc. Student

### **TUCS staff:**

Hannu Tenhunen, Prof., Director, Presenting Officer  
Tapio Salakoski, Prof., Vice-director, Presenting Officer  
Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting  
Tapio Haavisto, Administrative Officer, Presenting Officer

### **Department heads (no right to vote):**

Barbro Back, Prof.  
Ari Paasio, Prof.

## **1. Validity of the meeting and presence of a quorum**

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on April 19, 2006.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

## **2. Additional items**

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: The items 2.1 and 2.2 were added to the agenda.

## **2.1 Name for the new ICT-building**

The Board discussed the name for the new ICT-building and came to the conclusion that the name should end with City. After discussing different city names the Board picked out the top three.

Proposal: The Board will propose all top three names to the Board of Kiinteistö Oy ICT. The names are iCity, DigiCity and CyberCity.

Decision: According to proposal.

## **2.2 Discussion item: TUCS project initiatives**

Director Hannu Tenhunen reported on TUCS current project initiatives. More information can be found in appendix 06/03/06.

Appendix: [06/03/06](#) TUCS project preparations 2006

## **3. TUCS student status categories and matching funding (Salakoski)**

To clarify the principles for TUCS PhD students positions and to encourage applied and contractory research activities at TUCS, the status categories used at TUCS are redefined. From the student's as well as from the supervisor's perspective, the new categories are two-fold. The upper category (funded position) guarantees up to 4 years of full-time study time for the PhD student, but also calls for matching funding by the supervisor. The lower category (status only) gives student the option for lesser TUCS benefits, and allows the student's funding to be counted as matching funding by the supervisor. Both categories are meant for active PhD students and hence valid for 4 years. After that, a more passive part-time status can be granted, yet enabling the inclusion of the later completed thesis in TUCS publication series and statistics.

The matching funding principle is enforced by maintaining a "TUCS account" for each TUCS laboratory. The employer responsibilities are taken care of by the supervisor's department, and salary costs of TUCS funded students can be charged from TUCS afterwards. Not using this option is credited to the supervisor's TUCS account, so that a financial buffer is maintained allowing for realizing the TUCS guarantee when external funding is suddenly exhausted. The overall aim is to gather as much external funding as possible to be able to maintain as high a number of PhD student at TUCS as possible.

When accepting new students to TUCS, this objective is pursued by assigning the best applicants to the laboratories with the highest balance of matching funding. Taking this into account while preparing the proposal for the admission of new students is a duty of the Director, who will, of course, also exercise common sense while doing this. The final decisions are made by the Board.

A detailed decription of the new categories is given in the appendix.

Appendix: [01/03/06](#) New definitions of TUCS PhD student positions

Proposal: The new TUCS status categories and the principles concerning matching funding as detailed in appendix are accepted.

Decision: According to proposal with the following changes:

- the full-time status will be given for up to 5 years.
- the departments will charge TUCS for used payroll money twice a year or contractually
- a position in another graduate school or a department teaching position will not be counted to the matching funding.

An updated version of the appendix can be found in appendix [01a/03/06](#).

#### 4. Study report (Tenhunen)

The Board have approved (the latest general decision at the Board on February 2004) the following principles for TUCS funding

- max 4 years for students who have started 2004 or later
- max 4½ years for students who have started 2003
- max 5 years for students who have started 2002 or before

In November 2005 the funding for four students who have started 2002 was restricted to a maximum time of 4 years and 7 months.

The Graduate School Committee (GSC) handled the study reports in its meeting on April 10<sup>th</sup> 2006. GSC suggests the general policy of a total funding time of 4y 7m, first 4y 4m and then 3 months more if needed after an additional evaluation at the end of year 2006.

The current financial situation set up the basis for the more stringent constrains, as discussed in the unofficial Board meeting 30th of Jan 2006:

- 4 years for students who have started 2003 or later and
- 4 years and 4 months for students who have started 2002

The maximum time for the TUCS status only is currently considered to be 8 years.

#### Financial situation

TUCS Graduate School have a total of 28 salary positions funded by the Ministry of Education until the end of 2006. 15 positions are until 2009, and we have applied for 25 new positions to replace the 13 that will end this year.

In addition, 11 grant positions are funded by TUCS. New students were accepted on grant positions until autumn 2005. The grants have mostly been funded with money from the municipalities. Since this funding will come to an end this year, measures have to be taken to be able to finance all students receiving a grant. The plan is to gradually change all grant positions into salary positions starting January 2007.

**The calculations are based on the assumption that the Graduate School will have the same 28 salary positions in the future, and the maximum time for TUCS funding is 4y 4m for students started in 2002 and 4y for students started in 2003 or later.**

At this moment, 12 students have a TUCS guarantee position, while receiving funding from a project or from the department. According to the financing plan for the time period 1.9.2006 – 31.8.2007 a total of six (6) of these students may need TUCS financing. Concerning the intake of new students the worst case is that all 6 of these 12 guarantee students will use TUCS financing. In this case, **only 2 new students** can be granted a TUCS salary position in 2006.

Based on the evaluations made by the supervisors and the GSC members TUCS director proposes the continuation or termination of TUCS status and financing for Ph.D. students according to appendix 02/03/06.

Appendices:    [02/03/06](#)    Study reports summary  
                      [03/03/06](#)    Salary/grant positions

Proposal:        TUCS board approves the proposal for continuation or termination of TUCS status and financing for the TUCS Ph.D. students according to the appendix 02/03/06.

Decision:        According to proposal. The decisions can be found in appendix [02a/03/06](#).

## **5.    Regional Advisory Committee (Tenhunen, Salakoski)**

A refined list of members to be nominated to the Regional Advisory Committee (RAC) by TUCS has been prepared on the basis of the previous list provided by ICT Turku. The new list is handed out at the meeting. Non-regional scientific members of the old TUCS AC have been moved to the Scientific Advisory Committee (SAC) to be activated later.

Appendix:        [04/03/06](#)        The Regional Advisory Board (was handed out at the meeting)

Proposal:        The members to the RAC are nominated according to the appendix.

Decision:        TUCS directors, the chairmans of TUCS Board and the department heads will be added to the list. Some additional names from the industry and other organizations were also added to the list. An updated version of the member list can be found in appendix [04a/03/06](#).

## **6.    Announcements**

### **6.1    Minutes of TUCS board meeting of March 20, 2006**

### **6.2    Working division between the TUCS directors (Tenhunen, Salakoski)**

Guidelines for division of tasks between the Director and Vice Director have been prepared and can be found in the appendix.

Appendix:        [05/03/06](#)        Guidelines for division of the tasks

### **6.3    Change of M.Sc. student representative in the Board**

M.Sc. student Sini Salo has been appointed as a new deputy M.Sc. student member for TSEBA starting April 7<sup>th</sup>, 2006.

## 6.4 TUCS conference guarantee and TUCS short courses

### Conference guarantee

The joint conference *Applications and Theory of Petri Nets and Applications of Concurrency to System Design* has been granted a conference guarantee of 5.000 euros. The conferences will be held in Turku 26-30<sup>th</sup> of June 2006 and the contact person is Prof. Johan Lilius.

### TUCS Short Courses

The following short courses will be paid or partly paid by TUCS:

*Information System Evaluation*, Department of Information Technology (UTU) and Institute of Information System Sciences, spring 2006. The guest lecturers are Aapo Lämsiluoto and Juha Heikkilä.

*Engineering of Electronic Markets*, Institute of Information System Sciences, 25-28<sup>th</sup> of April 2006. The lecturer is Juho Mäkiö, Universität Karlsruhe, Germany.

The five tutorials organized in conjunction with the joint ATPN and ACS D conference have been granted a TUCS short course status.

Turku, April 28, 2006

Ralph-Johan Back  
Chair of the Board

Hannu Tenhunen  
Director

Tapio Salakoski  
Vice Director

Tapio Haavisto  
Administrative Officer

Christel Donner  
Administrative Officer, secretary of the meeting