Board meeting

Monday, March 12, 2007, at 13.00 ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Items of the agenda

- 1. Validity of the meeting and presence of a quorum
- 2. Additional items
- 3. Closing of TUCS accounts 2006 (Donner)
- 4. Application for funding for the Salo unit (Salakoski)
- 5. External evaluation of TUCS (Salakoski)
- 6. TUCS Organisation and Structure (Tenhunen, Salakoski)
- 7. Date for an additional Board meeting (Donner)
- 8. Announcements
 - 8.1 Minutes of TUCS Board meeting of February 5, 2007
 - 8.2 TUCS conferens guarantee
 - 8.3 TUCS status and matching funding principles
 - 8.4 TUCS Regional Advisory Committee
 - 8.5 Change of Ph.D. student representative in the Board
 - 8.6 FMS International Visitors program 2006-2007
 - 8.7 Network of Finnish Graduate Schools in Information Technology (Figsit)
 - 8.8 Nordic Master Programmes

Turku Centre for Computer Science - TUCS

Board meeting

Monday, March 12, 2007, at 13.00 ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Present:

Johan Lilius, Prof.
Jouni Isoaho, Prof.
Juhani Karhumäki, Prof.
Timo Knuutila, Prof., arrived during item 3
Reima Suomi, Prof., Chair
Jaakko Kuosmanen, Managing director
Tuomo Saarni, Ph.D. Student

TUCS staff:

Hannu Tenhunen, Prof., Director, Presenting Officer Tapio Salakoski, Prof., Vice-director, Presenting Officer Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting

Department head:

Ari Paasio, Prof., present during item 4

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on March 7, 2007.

<u>Proposal</u>: The validity of the meeting and presence of a quorum will be recorded.

<u>Decision</u>: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

<u>Proposal</u>: Possible additional items will be presented.

<u>Decision</u>: The announcement items 8.6, 8.7 and 8.8 were added to the agenda.

3. Closing of TUCS accounts 2006 (Donner)

For year 2006 TUCS accounts show a surplus of 370.855 EUR. From the total surplus 32.155 EUR is reserved for salaries for Ph.D. students, 21.901 EUR for travel and coordination costs related to the Graduate School and 8.663 EUR is reserved for rent costs. The rest, 308.136 EUR, can be used without restrictions.

Appendices: 01/02/07 TUCS Budget Summary 1.1-31.12.2006

02/02/07 Account Balances 31.12.2006

New appendices (distributed at the beginning of the meeting):

01a/02/07 TUCS Budget Summary 1.1-31.12.2006

02a/02/07 Account Balances 31.12.2006

<u>Proposal</u>: The Board approve the closing of TUCS accounts for the year 2006.

<u>Decision</u>: According to proposal, based on the new appendices. For year 2006 TUCS

accounts show a surplus of 374.255 EUR. From the total surplus 32.155 EUR is reserved for salaries for Ph.D. students, 21.901 EUR for travel and coordination costs related to the Graduate School and 8.663 EUR is reserved for rent costs. The rest, 311.536 EUR, can be used without

restrictions.

4. Application for funding for the Salo unit (Salakoski)

Prof. Ari Paasio has sent an application for funding for the Salo unit. The funding is needed temporarily for sustaining the operations of UTU IT department in Salo until a permanent solution is reached. The funding applied for is from 30 $k \in \mathbb{Q}$ up to 120 $k \in \mathbb{Q}$, and it is applied only for the year 2007. The item was left on the table at the previous meeting. A clear financial contract between the three UTU actors (the Rector's office, IT department, and City of Salo) was asked for.

Appendix: 06/01/07 The application

(appendix from the Board meeting on February 5, 2007)

Proposal: The Board takes a positive stand towards funding for the Salo unit in

principle, but considers the application unacceptable in the current situation. The matter will be reconsidered once a clear financial

contract is available to the Board.

Decision: According to proposal.

5. External evaluation of TUCS (Salakoski)

At the result negotiations with the universities in fall 2006, it was agreed that TUCS will take action in preparing an external evaluation of itself. A group on experts should be called to evaluate TUCS by its scientific, educational, and external impact. Suitable material should be prepared for the job, including a self-evaluation report.

TUCS has previously decided to form a Scientific Advisory Committee. The experts involved in the evaluation could be asked to form the basis for TUCS Scientific Advisory Committee after the evaluation.

Proposal:

TUCS Board sets up a work group to plan and prepare the evaluation process as well as to propose external experts. The group will consist of TUCS Director and Vice Director as well as the Chairman and Vice Chairman of the Board, and other members nominated by the Department Heads so that each department is sufficiently represented. The task of the work group is to prepare instructions on what and how to evaluate, decide what kind of material has to be prepared for the evaluation, and to propose external experts.

Decision:

The department heads will nominate the departments' representatives to the work group, at the most two representatives per department. The student representative will be nominated by TUCS GS students. The work group will be nominated by the Board at the next meeting.

6. TUCS Organisation and Structure (Tenhunen, Salakoski)

In its last meeting, the Board discussed about the new organization and structure of TUCS. The main idea is to distinguish within the TUCS community three kinds of actors and decisive bodies: TUCS department headed by TUCS Board and TUCS Directors; TUCS Graduate School headed by the GS Committee and the GS Director; and TUCS Research Centres and Departments headed by individual professors and the department management. The main duties and responsibilities of these are described below.

TUCS Department/ Board / Director

- general decisive body as defined by the statutes of TUCS, responsible for the development of TUCS
- coordinates and reports on research and education
- develops common infrastructure and supports collaboration
- decides on TUCS budget, including GS financing
- sets up TUCS GS and nominates the GS Director and the GS Committee by preparing the application to the Ministry of Education/Academy of Finland
- decides on general principles followed by the GS Committee, such as the funding period and the matching funding principle

TUCS Graduate School / GS Committee / GS Director

- general decisive body of TUCS GS, responsible for the development of the GS
- evaluates and accepts GS students within the given budget
- evaluates and accepts the financing plan of each GS student
- evaluates the progress and decides about the continuation of the GS students

TUCS Research Centres / Departments / Professors

- hold the employer responsibility for GS students through departments
- provide supervision
- provide matching funding
- decide autonomously on research
- apply and administrate research projects
- affiliate themselves with the home university and TUCS

The TUCS organization is further described in the appendix 02/01/07.

Appendix: 02/01/07 TUCS structure

(appendix from the Board meeting on February 5, 2007)

Proposal: The Board approves the new structure and organization of TUCS as

described above. The change will take effect immediately. Possible further refinements of the organization are subject to additional decisions by the

Board.

Decision: The item was left on the table.

7. Date for an additional Board meeting (Donner)

An additional Board meeting is needed for handling the applications to TUCS Graduate School.

Proposal: The Board meeting will be on May 14th, 2007 at 13.00.

<u>Decision</u>: The additional meeting will take place on Wednesday, May 16th, 2007 at

13.00.

8. Announcements

8.1 Minutes of TUCS Board meeting of February 5, 2007

http://www.tucs.fi/downloads/minutes/board/board_20070205.pdf

8.2 TUCS conference guarantee

The conference HiNC2 – History of Nordic Computing 2 has been granted a conference guarantee of 5.000 €. The conference will be held in Turku 21-23 of August 2007 and the chairman of the organizing committee is Timo Järvi. The participants are estimated to be around 100 and the total budget is 56.500 €.

8.3 TUCS status and matching funding principles

The TUCS status and matching funding principles were discussed last year and a decision was made at the board meeting on April 24th, 2006. Further, the responsibilities of TUCS and the departments were discussed at the board meeting on June 12th 2006. The current principles can be found in appendix 03/02/07.

Appendix: 03/02/07 TUCS status and matching funding principles

8.4 TUCS Regional Advisory Committee

TUCS has previously decided to form a joint Regional Advisory Committee with ICT Turku and Turku polytechnic. CEO Jaakko Kuosmanen at ICT Turku is preparing the issue. As Turku Science Park is currently reorganizing itself, the joint Advisory Committee has not yet been nominated. However, the current plans remain, and TUCS will continue to wait for actions by TSP in this spring.

8.5 Change of Ph.D. student representative in the Board

Ph.D. student Kim Solin has resigned from his position as deputy member of the Board. The Ph.D. students have agreed on to propose Ph.D. student Teijo Lehtonen to be appointed as a new deputy Ph.D. student representative.

8.6 FMS International Visitors Program 2006-2007

Prof. Juhani Karhumäki informed the Board about the FMS (Finnish Mathematical Society) International Visitors Program 2006-2007. The program consists of visits of foreign researchers, as well as several international conferences and workshops. The organizers will apply for the TUCS short course status for some of the visits.

8.7 Network of Finnish Graduate Schools in Information Technology (Figsit)

The Network of Finnish Graduate Schools in Information Technology (Figsit) is an informal cooperative initiative between Finnish PhD programmes in computer science and information technology in more general. The network started in 2007 and TUCS Graduate School is one of the participating graduate schools. In the summer of 2008 TUCS will arrange a joint summer school related to the network.

8.8 Nordic Master Programmes

The Nordic Council of Ministers invites funding applications for pilot projects designed to lead to the introduction of Nordic Master Programmes. To further strengthen the educational position of the Nordic region the Nordic Council of Ministers is taking the initiative for joint Nordic Master Programmes. This initiative amounts to a call to the Nordic institutes of Higher Education to establish consortiums and to submit proposals for co-operation projects involving at least three institutions in at least three countries. TUCS will submit an application by the deadline April 20th, 2007.

Turku, March 12, 2007

Reima Suomi Chair of the Board Hannu Tenhunen Director

Tapio Salakoski Vice Director Christel Donner Secretary of the meeting