

Board meeting

Monday, June 11, 2007, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Items of the agenda

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Board meeting

Monday, June 11, 2007, at 13.00

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Present:

Jan Westerholm, Prof

Johan Lilius, Prof.

Christer Carlsson, Prof., Chair

Jouni Isoaho, Prof.

Juhani Karhumäki, Prof.

Timo Knuutila, Prof. (arrived during item 2)

Reima Suomi, Prof., Vice-Chair

Olli Mertanen, Vice Rector

Tuomo Saarni, Ph.D. Student

TUCS staff:

Hannu Tenhunen, Prof., Director, Presenting Officer

Tapio Salakoski, Prof., Vice-director, Presenting Officer

Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on June 6, 2007.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: Item 5.1 was added to the agenda.

3. Application for leave of absence for Marketta Hiissa (Donner)

TUCS Graduate School student Marketta Hiissa is planning to carry out the pedagogical studies for teachers during the autumn 2007 and spring 2008. For Hiissa, the next

academic year is the last possibility to complement the studies free of charge. She is therefore applying for a leave of absence beginning on August 1st, 2007, and ending when the pedagogical studies are completed in February-April 2008. Her supervisor Barbro Back is supporting her plans.

Appendix: 1/05/07 The application

Proposal: Marketta Hiissa is granted a leave of absence beginning on August 1st, 2007, and ending when the pedagogical studies are completed in February-April 2008.

Decision: Marketta Hiissa is granted a leave of absence beginning August 1st, 2007 until April 30th, 2008 (at the maximum).

4. Dates for upcoming meetings (Donner)

Dates for upcoming board meetings should be decided.

Proposal: The board meetings will take place on September 17th, October 15th, November 12th and on December 17th, 2007. The meetings will start at 13.00.

Decision: According to proposal.

5. New TUCS Publication Series (Salakoski)

Currently, TUCS has the following publications series.

- Dissertations PhD dissertations
- General Publications Administrative reports, conference proceedings, in English
- National Publications Miscellaneous reports of national relevance, in Finnish or Swedish
- Technical Reports Detailed research reports and supplementary material, not peer-reviewed

The series should be reconsidered from time to time. It has been suggested to form a new category for educational publications such as lecture notes. Also, it has been suggested to separate international conference proceedings from other general reports of more administrative nature.

Proposal: A new series "TUCS Lecture Notes" is formed for university level educational publications in monograph or edited form as well as for international conference proceedings. General Publications will be reserved for administrative reports, reports related to knowledge and technology transfer (the third task), and other publications of general nature, written in English.

Decision: According to proposal.

5.1 Application for support for the conference of Developments of Language Theory (Salakoski)

Prof. Juhani Karhumäki has sent an application for TUCS support for the printing costs of workshop proceedings. The workshops will be arranged in context with the Developments of Language Theory Conference arranged in Turku on July 3-6, 2007. The printing is expected to cost 1.770 EUR.

Appendix: 2/05/07 The application

Proposal: TUCS will pay for the printing costs of the workshop proceedings, the total cost being no more than 2.000 EUR.

Decision: According to proposal.

6. Discussion item: TUCS Research Centres

As previously decided by the board, research in TUCS is conducted by independent research centres. TUCS will not set up the centres nor make any decisions about their existence, but they are to establish themselves on a voluntary basis. So far, CREST and IAMSR have been recognized as centres within TUCS, and FUNDIM and i4 have been introduced. In this meeting, TUCS research centres and conventions related to them are discussed in order to make the concept familiar to everybody at TUCS.

Conclusion: TUCS will not set up the centres, they will be established on a voluntary basis.

7. Discussion item: TUCS Research Focus

Research groups at TUCS have been asked to show their interest in EU FP7 activities and the research interests within TUCS have been collected. The research focus was discussed.

8. Discussion item: ICT-SHOK

Conclusion: The adaptation of the TUCS Research Focus to the planned ICT-SHOK program was discussed. It was agreed that an effort will be made to get Turku included in the ICT-SHOK program and that TUCS will coordinate this effort. A working group has been formed which will have the task to participate in the ICT-SHOK planning work during the summer; Christer Carlsson and Hannu Tenhunen will coordinate the effort - all TUCS centres are invited to participate in the effort.

9. Discussion item: Graduate School Committee

TUCS Board needs to make a decision about delegating the acceptance of TUCS GS students to the GS Committee. At the same time, guidelines for the GS committee should be given and the committee members reconsidered. The discussion's goal is to help the preparing of the proposal for the board.

Conclusion: A more detailed discussion will take place in September 2007 and the decision will be made in October 2007.

10. Discussion item: European Institute of Technology

11. Announcements

11.1 Minutes of TUCS Board meeting of May 16, 2007

http://www.tucs.fi/downloads/minutes/board/board_20070516.pdf

Turku, June 11, 2007

Christer Carlsson
Chair of the Board

Hannu Tenhunen
Director

Tapio Salakoski
Vice Director

Christel Donner
Secretary of the meeting