

Board meeting

Monday, November 12, 2007, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Items of the agenda

1. [Validity of the meeting and presence of a quorum](#)
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Board meeting

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Present:

Jan Westerholm, Prof, left during item 5
Johan Lilius, Prof., left during item 4
Sirpa Simola, Director, left during item 3
Juhani Karhumäki, Prof.
Reima Suomi, Prof., Vice-Chair
Olli Mertanen, Vice Rector, left during item 4
Teijo Lehtonen, Ph.D. Student
Tuukka Simonen, M.Sc. Student, arrived during item 3

TUCS staff:

Tapio Salakoski, Prof., Vice-director, Presenting Officer
Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting
Satu Jääskeläinen, Graduate School Coordinator, Presenting Officer

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on November 7, 2007.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: No additional items were presented.

3. Discussion item: Graduate School Committee line-up

As a part of the delegation decision to the Graduate School Committee the committee members should be reconsidered. A number of discussions have taken place while preparing this. Based on these discussions, the line-up could be structured as follows. Three members from ÅAU (one from each of the fields of science, engineering, and economics); three members from UTU, out of which two members from IT department (one from science and one from engineering) and one member from Mathematics

(science); and one member from TSE (economics). The names will be discussed at the meeting.

Conclusion: The line-up for the Graduate School Committee were discussed and the following standpoints were presented:

- the suggested line-up with three members from ÅAU, three members from UTU (two from IT department and one from Mathematics) and one member from TSE was considered good
- the Departments can decide which of their research fields will be represented in the Committee
- the doctoral students should be represented by two students and one deputy, and the members should represent all three universities. The student representatives will not take part in the evaluation process of new students, nor in the handling of the study reports. They will rather be involved in other issues
- the ordinary members should be professors (or exceptionally, senior researchers with amply supervision experience).
- the department heads will nominate both the ordinary and deputy members, and the deputies can represent other research fields or departments if desired

4. Discussion item: Delegation decision to the Graduate School Committee

TUCS Board needs to make a delegation decision to the GS Committee of selecting new GS students to TUCS Graduate School. The delegation decision should also include the decisions on continuation of financing and status based on the Study Reports.

According to this proposal the Board will decide on general guidelines and the budget for the Graduate School. According to the TUCS statutes, the duties of the Board are among others to decide about the guidelines concerning the allocations of the centre or its operational units. The Board is also responsible for the Ph.D. education and to accept Ph.D. students providing that one of the universities participating in TUCS gives the student the formal right to pursue doctoral studies.

Instruktion för Åbo datatekniska forsknings- och utbildningscentrum

7§

Direktionens uppgift är att:

5. besluta om de allmänna riktlinjerna för användningen av anslag som tilldelats centret eller dess verksamhetsenheter ospecificerade;

6...

7. svara för forskarskolans verksamhet och godkänna studerande till den under förutsättning att universitetet antar dessa som forskarstuderande;

Turun tietotekniikan tutkimus- ja koulutuskeskuksen johtosääntö

7§

Johtokunnan tehtävänä on:

5. päättää keskukselle tai sen toimintayksiköille erittelemättöminä myönnettyjen määrärahojen jakamisen yleisistä suuntaviivoista;

6...

7. vastata tutkijakoulun toiminnasta ja hyväksyä sen opiskelijat edellyttäen, että yliopistot hyväksyvät heidät jatko-opiskelijoiksi;

The proposal could be as follows:

The Board delegates to the GS Committee the task of preparing a proposal for 1) selecting new Ph.D. students and 2) deciding on the continuation of the financing and status of the GS students based on the Study Reports. The Graduate School Director will then make the final acceptance or continuation decisions based on the proposal prepared by GS Committee. When executing these tasks, the Committee and the

Director will follow the GS student selection criteria as well as other guidelines and instructions decided by the Board. The Board will be informed about the process so that it can take further actions if needed.

Conclusion: The Board discussed the proposal and other aspects related to the item. The proposal was regarded as quite good, and no changes were considered absolutely necessary. However, further possibilities for involving GS Committee or Board in the process will be studied. In any case, the discussion about strategic issues will take place at the Board and the discussion about individual applicants at the Committee. The handling of the item will continue based on the discussion.

5. Discussion item: Graduate School Student Selection

TUCS Board discussed the guidelines for TUCS GS student selection criteria in the last meeting and the item was left on the table. A schematic evaluation formula based on objective facts was considered appropriate. After further modifications, a new proposal is presented in appendix 1/08/07. The Board will discuss the proposed criteria.

Appendix: 1/08/07 TUCS GS student selection criteria

Conclusion: In general, some of the criteria were considered rather subjective, and thus the weight of subjective evaluation should be increased. Minor changes will be made according to the discussion.

6. Discussion item: Results from the TUCS result negotiations for 2008

In the result negotiation in October 23th, 2007, TUCS activities were presented and financing plans were accepted. It was further decide that TUCS will actively advance the following issues.

- Advance actively TUCS participation in the ICT SHOK.
- Plan and prepare activities for TIP. TUCS will prepare a plan for concrete actions as a project cluster.
- Prepare actions and draft an agreement for Turku Polytechnic joining TUCS.
- Prepare and evaluate scenarios for the future role of TUCS in the changing university environment.
- Prepare actions for more active role of TUCS in international recruitment, especially plan activities for joining the Sino-Nordic Campus in China with the Swedish coordinator KTH.

Conclusion: The following issues were added to the list:

- the international recruitment concerns the education on both master and doctoral level
- the salary level for doctoral students was discussed, but no concrete solution was found.

7. Discussion item: ICT SHOK

The current status of preparation for TUCS participation in the ICT SHOK will be discussed. The Board is encouraged to present and discuss ideas for active participation by the TUCS community and local industry.

8. Announcements

8.1 Minutes of TUCS Board meeting of October 16, 2007

http://www.tucs.fi/downloads/minutes/board/board_20071016.pdf

8.2 TUCS conference guarantee

The 15th International Symposium on Formal Methods, FM'08, has been granted a conference guarantee of 5.000 €. The conference will be held in Turku 26-30.5.2008 and the general chair is prof. Kaisa Sere. The participants are estimated to be around 150-300 and the total budget is around 60.000 €.

Turku, November 12, 2007

Reima Suomi
Vice-Chair of the Board

Christel Donner
Secretary of the meeting