

Board meeting

Monday, February 11, 2008, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Items of the agenda

1. Validity of the meeting and presence of a quorum
2. Additional items
3. TUCS Budget 2008 (Donner)
4. Delegation decision to the Graduate School Committee (Tenhunen)
5. Nomination of doctoral student members for the Graduate School Committee (Jääskeläinen)
6. Discussion item: Collaboration between UTU-TSE Consortium and Turku Polytechnic
7. Discussion item: ICT SHOK
 - 7.1 Discussion item: The structural changes in TUCS
8. Announcements
 - 8.1 Minutes of TUCS Board meeting of December 17, 2007
 - 8.2 Financial follow-up for used TUCS salary months
 - 8.3 Continuation of financing for GS-students

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Present:

Jan Westerholm, Prof

Barbro Back, Prof.

Christer Carlsson, Prof., Chair

Sirpa Simola, Director

Juhani Karhumäki, Prof.

Jukka Teuhola, Prof.

Reima Suomi, Prof., Vice-Chair

Teijo Lehtonen, Ph.D. Student

TUCS staff:

Hannu Tenhunen, Prof., Director, Presenting Officer

Tapio Salakoski, Prof., Vice-director, Presenting Officer

Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting

Satu Jääskeläinen, Graduate School Coordinator, Presenting Officer

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on February 6, 2008.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: Discussion item 7.1 was added to the agenda.

3. TUCS Budget 2008 (Donner)

The proposal for TUCS Budget 2008 can be found in appendix 01/01/08.

Appendix: [01/01/08 TUCS Budget 2008](#)

Proposal: The Board will approve the budget for year 2008.

Decision: According to proposal. The Board discussed the marketing of TUCS and decided that some extra efforts will be put on the marketing material during this spring. The Board urged all research groups to be active and provide information asked for.

4. Delegation decision to the Graduate School Committee (Tenhunen)

TUCS Board needs to make a delegation decision to the GS Committee of selecting new GS students to TUCS Graduate School. The delegation decision should also include the decisions on continuation of financing and status based on the Study Reports.

According to this proposal the Board will decide on general guidelines and the budget for the Graduate School. According to the TUCS statutes, the duties of the Board are among others to decide about the guidelines concerning the allocations of the centre or its operational units. The Board is also responsible for the Ph.D. education and to accept Ph.D. students providing that one of the universities participating in TUCS gives the student the formal right to pursue doctoral studies.

The Board delegates to the GS Committee the task of preparing a proposal for 1) evaluating and selecting new Ph.D. students according to guidelines and budget frame established by TUCS Board and 2) deciding on the continuation of the financing and status of the GS students based on the Study Reports, and 3) development of TUCS Graduate School according to the strategy established by TUCS Board.

The role of different bodies for TUCS Graduate School operations are as follows: TUCS Board nominates the committee and the chairman. TUCS Board defines directives and strategy for GS operations, prepares the GS applications, defines and approves the selection criteria for TUCS GS and has the overall responsibility of the TUCS GS. Furthermore TUCS board will resolve any student complaints in selection processes or in student handling, defines quality monitoring and marketing strategy, approves GS wide cooperation agreements and defines the GS budget and requirements for matching funding. The TUCS Board will resolve any disagreement within TUCS GS Committee or between the Committee and the GS Director. The executive resources for TUCS Board are TUCS director and TUCS GS director.

The TUCS GS Committee has responsibility for management and execution of the application processes, management of the GS and related quality processes, student selection based on TUCS Board guidelines and directives, student evaluation and planning, execution of marketing and further planning activities within frame of the budget approved by TUCS Board, and coordination of GS courses and curricula. The Graduate School Director executes GS committee decisions and reports to TUCS Board and to the Ministry of Education on Graduate School operations.

The Graduate School selection process is executed under the budget frame and operational directives given by TUCS Board. The Board will resolve any complaints or disagreements in the selection process. The GS Committee will evaluate and rank the students according to selection criteria based on merits, and approved by TUCS Board. The GS director negotiates with departments on matching funding arrangements according to the TUCS Board directives and takes into account other strategic directives from TUCS Board, and present the final proposal for the GS Committee approval. After the approval, the GS Director makes the funding decisions to departments.

Appendix: [02/01/08 TUCS GS structure](#)

Proposal: The Board delegates to the GS Committee the task of preparing a proposal for 1) evaluating and selecting new Ph.D. students according to guidelines and budget frame established by TUCS Board and 2) deciding on the continuation of the financing and status of the GS students based on the Study Reports, and 3) development of TUCS Graduate School according to the strategy established by TUCS Board.

Decision: According to proposal. It was emphasized that any complaints or disagreements will be resolved by the Board.

5. Nomination of doctoral student members for the Graduate School Committee (Jääskeläinen)

As a part of the delegation decision to the Graduate School Committee the committee members should be reconsidered and the following members were nominated to the new GSC in the last Board meeting:

ÅAU: Prof. Ralph Back, Prof. Johan Lilius (Chair) , Prof. Pirkko Walden (Prof. Jan Westerholm as deputy).

UTU: Prof. Jouni Isoaho and Prof. Olli Nevalainen from the IT department and Prof. Juhani Karhumäki from the Math department (Prof. Marko Mäkelä from the Math department as deputy).

TSE: Prof. Reima Suomi (Prof. Hannu Salmela as deputy).

The doctoral students should be represented by two students and one deputy, and preferably the members should represent all three universities. The student representatives will not take part in issues requiring higher academic qualification such as evaluating student applications or the study reports, but they will be involved in all other GS related issues.

Proposal: The new GSC will have the following doctoral student members: Mats Neovius from ÅAU, Teijo Lehtonen from UTU and Matti Mäntymäki from TSE.

During 2008 the member from TSE will act as the deputy member. The deputy position will rotate between the universities yearly. Next year (2009) the representative from UTU will act as the deputy member, and the following year the representative from ÅAU. In general, the student members should represent all the three universities in a manner that is considered appropriate by TUCS students themselves.

The mandate period for the new GSC is three year, until the end of 2010.

Decision: According to proposal. The mandate period for the new GSC is three years and thus longer than the mandate period of the current Board. The new Board can, if needed, make new decisions concerning the GS Committee.

Ph.D. student Teijo Lehtonen was not present during the handling of this item.

6. Discussion item: Collaboration between UTU-TSE Consortium and Turku Polytechnic

Turku Polytechnic plans to joint TUCS this year. Preparations are well under way, but the decisions by the board of City of Turku remain to be done. The UTU-TSE consortium has granted funding for 2008-2011 for collaboration in ICT education between the consortium and Turku Polytechnic. The plan is to pursue synergy by organizing courses jointly, and to introduce new contents and teaching forms along to TIP-related ideas. Also TIP itself got a consortium grant for 2008. This new development calls for identifying the role of TUCS in the design and implementation of the activities.

Conclusion: The Board discussed the collaboration and agreed that TUCS directors and the Chairmen of the Board will continue the planning of the collaboration. A decision will be made by the Board later this spring.

7. Discussion item: ICT SHOK

The current status of TUCS participation in the ICT SHOK will be reported and discussed.

Conclusion: The current status was reported as well as the financial changes concerning TEKES and ICT SHOK. TUCS tries to exert pressure on the university administrations for approving the new full cost principle.

7.1 Discussion item: The structural changes in TUCS

It is anticipated that major restructuring of university activities will happen in Turku during 2008-2011. It is thus important that TUCS actors have an active role in a restructuring process of the ICT-field and thus TUCS Board will take an active role in identifying a joint strategy for the future of the ICT-field.

8. Announcements

8.1 Minutes of TUCS Board meeting of December 17, 2007

http://www.tucs.fi/downloads/minutes/board/board_20071217.pdf

8.2 Financial follow-up for used TUCS salary months

The doctoral students have been employed by their departments since September 2006. The financial follow-up for planned and used salary months is presented in appendix 3/01/08.

Appendix: [03/01/08](#)

8.3 Continuation of financing for GS-students

Doctoral student Riikka Vuokko has been granted an additional three months of financing.

Turku, February 11th, 2008

Christer Carlsson
Chair of the Board

Hannu Tenhunen
Director

Satu Jääskeläinen
Graduate School Coordinator

Christel Donner
Secretary of the meeting