

## **Board meeting**

Monday, November 2, 2009, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6<sup>th</sup> floor, TUCS conference room

### **Items of the agenda**

1. Validity of the meeting and presence of a quorum
2. Additional items
  - 2.1 Employment of the technical planner and two planners (Tenhunen)
  - 2.2 Nomination of a member of the Graduate School Committee (Tenhunen)
3. Discussion item: The Statutes of TUCS
4. Discussion item: TUCS Budget 2010
5. Discussion item: Marketing and recruitment
6. Discussion item: The Education at UTU
7. Announcements
  - 7.1 Minutes of TUCS Board meeting of August 27, 2009

## **Board meeting**

Monday, November 2, 2009, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6<sup>th</sup> floor, TUCS conference room

### **Present:**

Jan Westerholm, Prof.

Johan Lilius, Prof.

Christer Carlsson, Prof., Chair

Jouni Isoaho, Prof.

Iiro Honkala, Prof.

Timo Knuutila, Prof..

Tuomo Saarni, Ph.D. Student

Tuukka Simonen, M.Sc. Student

### **TUCS staff:**

Hannu Tenhunen, Prof., Director, Presenting Officer

Tapio Salakoski, Prof., Vice-director, Presenting Officer

Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting

Outi Tuohi, Graduate School Coordinator, Presenting Officer

## **1. Validity of the meeting and presence of a quorum**

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on October 28<sup>th</sup>, 2009.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: Validity and quorum were confirmed.

## **2. Additional items**

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: The items 2.1, 2.2 and 6 were added to the agenda.

### **2.1 Employment of the technical planner and two planners (Tenhunen)**

TUCS technical planner, Tomi Mäntylä, has been employed since November 2007, first a year as a substitute and then on a one year contract. He replaced former TUCS information secretary Nina Kivinen. The main areas of responsibilities are: developing the technical infrastructure and supervising the laboratory engineers, managing TUCS

publication series, and coordinating international networks. The need of a technical planner is obvious and there is no justification for a short-term contract.

TUCS has two planning officers on short term contracts, Ruxandra Atanasiu and Eija Nordlund. They are responsible for marketing and coordinating the International Master's Degree Programs at ÅAU and UTU. TUCS has invested heavily on international marketing and recruitment for both Graduate School and Master's School. Currently these activities are carried out as an internal project for 2009-2010, thus a temporary employment is appropriate at this point. The continuation of these activities will be planned next year.

Proposal: The technical planner Tomi Mäntylä will be permanently employed starting January 1<sup>st</sup>, 2010. The information secretary position will be terminated. The planning officers, Ruxandra Atanasiu and Eija Nordlund, will be employed on one year contracts, until the end of 2010.

Decision: According to the proposal.

## **2.2 Nomination of a member of the Graduate School Committee (Tenhunen)**

Prof. Olli Nevalainen resigned earlier this year from his position in the Graduate School Committee and a new member from UTU/IT department needs to be nominated.

Proposal: Prof. Timo Knuutila is nominated with immediate effect as a member of the Graduate School Committee.

Decision: According to the proposal.

## **3. Discussion item: The Statutes of TUCS**

The University Boards of UTU and ÅAU will accept the new statutes for TUCS in December. They welcome suggestions on how to update the substance content of the statutes. Formal aspects will be modified by the Rectors's offices.

Appendix: [01/06/09 Draft of updated statutes](#)

Conclusion: The Board discussed the statutes and some changes were made to the presented draft. The updated draft will be communicated to the Rectors's offices for further modification concerning the formal aspects. Moreover, Prof. Knuutila suggested that TUCS should not practise research, only coordinate and promote it. However, other members of the Board did not share this opinion, but saw that TUCS should also practise research, e.g. in terms of running joint research projects.

The number of members were also discussed and the new Board should consist of 3 members from UTU and ÅAU, and 2 members from TuAMK. The students should be represented by 3 members, 2 master's degree students and 1 doctoral student. In addition, the Board nominates 2 external members. It is important for both the Department of Mathematics and TSE to have representatives amongst the UTU members. For TSE also amongst the student representatives.

#### **4. Discussion item: TUCS Budget 2010**

The universities had their result negotiations with the Ministry of Education in October and UTU asked for TUCS budget 2010 before the negotiations took place. The budget for 2010 is similar to this year's, but a moderate increase of the basic funding is asked for.

Appendix: [02/06/09 TUCS Budget 2010](#)

#### **5. Discussion item: Marketing and recruitment**

A new 24-page brochure of TUCS has been prepared and will be provided at the meeting. TUCS will be presented on a recruitment tour in China on November 8<sup>th</sup> -15<sup>th</sup>.

Conclusion: The Board supports the marketing efforts. A brochure of TUCS Master School has already been made and a similar for the Graduate School, was asked for. The GS brochure should be ready well in advance before the application round next spring.

#### **6. Discussion item: The Education at UTU**

The Rectors office at UTU has informed that

- The Ministry of Education has decided that tuition fees will be possible for International Master's Degree programs. However, UTU has decided that no changes will take place in 2010.
- The Master of Science education in Technology is strongly encouraged to increase the cooperation with TuAMK and ÅAU. TUCS has been asked to coordinate the cooperation.

#### **7. Announcements**

##### **7.1 Minutes of TUCS Board meeting of August 27, 2009**

[http://www.tucs.fi/downloads/minutes/board/board\\_20090827.pdf](http://www.tucs.fi/downloads/minutes/board/board_20090827.pdf)

Turku, November 2<sup>nd</sup>, 2009

Christer Carlsson  
Chair of the Board

Hannu Tenhunen  
Director

Christel Donner  
Secretary of the meeting